

# Student Application Form



## Welcome! Willkommen! Huānyíng! ترحيب Downtown Nanaimo, BC

Painted Turtle Guesthouse is your “home away from home” while studying in Nanaimo, British Columbia. For more information on our Student Community, Rooms & Inclusions, Capacity & Facilities, Safe & Secure Quality Assurance, Amenities & Service please visit our website – [www.paintedturtle.ca/students](http://www.paintedturtle.ca/students).

### Prior to Arrival...

**Step 1:** Please complete the following details so we can set up your Student Accommodation File.

First Name: \_\_\_\_\_ Last Name: \_\_\_\_\_ Date of Birth (DD/MM/YY): \_\_\_\_\_

Address: \_\_\_\_\_ Country: \_\_\_\_\_

Phone: (\_\_\_\_) \_\_\_\_\_ Mobile: (\_\_\_\_) \_\_\_\_\_ Email: \_\_\_\_\_

What school are you attending? \_\_\_\_\_ What course are you studying? \_\_\_\_\_

Optional: Twitter: \_\_\_\_\_ Facebook: \_\_\_\_\_

**Step 2:** Tell us your accommodation requirements & optional services:

Semester 1, Sept – Dec \$3,200  3 months, Oct – Dec \$2,350  Semester 2, Jan - Apr \$3,200  Monthly \$850/mnth

Arrival Date \_\_\_\_\_ Planned Departure Date \_\_\_\_\_

*Note: We will contact you about availability and rates if you plan to arrive prior to the 1<sup>st</sup> of September or 1<sup>st</sup> October for the semester.*

Weekly Room Cleaning \$60/month  Parking \$60/month  Linen Rental \$40/stay

**Step 3:** Submit this Application Form to us at [stay@paintedturtle.ca](mailto:stay@paintedturtle.ca). We will notify you if you are a successful applicant within 72 hours.

**Step 4:** When you are ready to confirm your reservation, the following additional details are required:

VISA  MASTERCARD \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ Expiry \_\_\_\_ / \_\_\_\_

A \$200 non-refundable deposit will be taken at the time of receiving your security details. You will also need to return a signed copy of our Accommodation Policy outlining our culture and expectations and your responsibility as a guest – refer next page.

Two personal/family references:

Name: \_\_\_\_\_ Relationship to student: \_\_\_\_\_ Contact Ph: (\_\_\_\_) \_\_\_\_\_

Name: \_\_\_\_\_ Relationship to student: \_\_\_\_\_ Contact Ph: (\_\_\_\_) \_\_\_\_\_

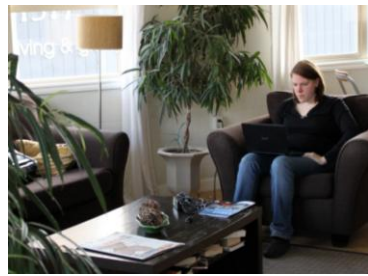
### When you Arrive...

**Step 5:** The balance of your full stay is due on arrival. (If this is a challenge, two payments may be arranged for qualified applicants – please discuss this option with Guesthouse management separately.) There is no cancellation policy/refund for full or ESL semester stays, or monthly rates.

We will assist you in getting set up in the Guesthouse including a tour of the property, assigned storage areas and provide a Welcome Pack with maps, local information, etc.



# Accommodation Agreement



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The Painted Turtle Guesthouse is a 20-room venue servicing both students and international travelers in Nanaimo. We are proud to provide a social, safe and unique accommodation experience; therefore, we have a number of customs and standards in place to ensure the comfort, security and enjoyment of our short AND long term guests.

- Non-registered guests/visitors are permitted between 8am – 9:00pm daily – please advise reception staff of guest arrivals/departures. Overnight guests are subject to approval, an extra charge and must be signed in at reception.
- We are 100% smoke, candle, in-scent, drug and naked flame free. Smoking is not permitted anywhere in the building or within 3 meters of a doorway.
- Common areas are cleaned daily by staff. The optional weekly housekeeping service includes sheet change, vacuum, garbage removal, dusting (personal items will not be touched so please ensure room is ready for housekeeping – e.g. items removed from the bed & floor). ALL Rooms will be inspected weekly by our housekeeper in order to vacuum, so even if you have opted out of weekly housekeeping service you will be expected to maintain a reasonable level of room cleanliness. We reserve the right to clean any unreasonable rooms at an extra cost of \$25/cleaning. All costs associated with repairs or damages caused by the guest will be charged immediately to the security credit card.
- There is to be NO noise in the sleeping rooms after 10pm or before 7.30am. Use of technology in-room is acceptable with use of headsets during quiet hours. An on-site study room is also available after 9pm through the night to 8am.
- Intoxication is unacceptable but social, quiet consumption of alcohol in the Great Room is acceptable.
- Food & beverages are to be stored in the kitchen and/or designated areas – food & beverages are not to be consumed in sleeping rooms.
- Boisterous or mischievous behavior or behavior that is dominate or inappropriate will not be tolerated. This includes activity (verbal, written, graphic, and physical) that may be reasonably interpreted as threatening, discrimination or harassment.
- Any excess luggage and all sports equipment are to be stored in the Guesthouse’s storeroom and not in sleeping rooms. By using the store room you accept that the Guesthouse is not liable for any loss, damage or injury resulting from, or in any way related to the storage of any of your equipment/bags/luggage placed in the storage facility.
- All common areas including kitchen, dining, internet, study room and bathrooms must be kept neat and tidy, dishes must be washed dried and put away each use and you understand that these areas are shared with other guests.
- Linen rental fee of \$40 applies per stay. Alternatively, you can provide your own linen, comforter, sheets, pillows and towels but they must be completely clean and insect free. We recommend use of new linens only.
- All students are expected to be aware of and adhere to Canadian laws & customs of behavior.
- If a violation of these customs is brought to the attention of staff, the Guesthouse is responsible for investigating the violation and determining the action to be taken. Varying interpretations may occur in such a diverse community but our goal is to ensure guests are felt listened to, that appropriate resolution is achieved, and where necessary disciplinary action is taken to ensure the comfort, security and enjoyment of our short AND long term guests.

The student accepts full responsibility for their conduct and any resulting costs, and agrees to save harmless and indemnify the Guesthouse from and against any and all claims by or on behalf of any person, firm, or corporation arising from the conduct of the Applicant.

*I understand and accepted the above conditions and accept full responsibility of my actions.*

Applicant’s Name: \_\_\_\_\_ Date: \_\_\_\_\_ 20\_\_\_\_\_

Applicants Signature: \_\_\_\_\_

121 Bastion Street, Nanaimo BC V9R 3A2  
Toll Free: 1-866-309-4432 (N. America) Email: stay@paintedturtle.ca

[www.paintedturtle.ca/students](http://www.paintedturtle.ca/students)



Your Hosts, Bruce & Angie